

___ . Authorized Personal Use of District Property.

___ . For purposes of this section, “public property” means real or personal property that is owned, held, or managed (i) by the District; or, (ii) is transferred by the District to an independent contractor for the purpose of providing a program or service for, or on behalf of, the District.

___ . An employee of the District is authorized to use public property, for a personal matter, if:

(a)(i) this policy is then in effect; (ii) the employee is authorized to use or possess the public property to fulfill the employee’s duties; (iii) the primary purpose of the employee’s use or possession of the public property is to fulfill the employee’s duties; and, (iv) the employee uses and possesses the public property in a lawful manner and in accordance with this policy; or

(b) an employee of the District is authorized for incidental use of public property, for a personal matter, if: (i) the value provided to the District by the employee’s use or possession of the public property outweighs the personal benefit received by the employee from the incidental use of the public property for a personal matter; and, (ii) the incidental use of the public property for a personal matter is not prohibited by law or by the District.