

Uintah Water Conservancy District

Board of Trustees
Annual Meeting Minutes
April 11, 2023

Approved

Conducting: Chairman Quentin Johnson called the April 11, 2023, Annual Meeting to order at 10:00 a.m. at the District Office and welcomed everyone.

Present: **Trustees:** Quentin Johnson, Dean Baker, Shane Frost, Todd Thacker, Greg Witbeck and Mitch Phillips. Tyson Murray attended by telephone.
Others: William Merkley, UWCD General Manager; John Hunting, UWCD O&M Manager; Mary Searle, UWCD Clerk; Dave Rasmussen, UWCD Consultant; Jordan Oyler, Bowen Collins & Associates; Eric Major and Braden Chamberlain, Jones & DeMille; Craig Nebeker, CRS Engineers; David Robertson, Lewis Young Robertson & Burningham; Mike Miles, Auditor; Orlan Anderson; Wayne Simper, Ashley Central Irrigation Company.

Approval of Minutes Greg Witbeck made a MOTION that was SECONDED by Todd Thacker and passed unanimously to approve the March 14, 2023, Board Meeting minutes with some minor changes.

Elections Shane Frost made a MOTION that was SECONDED by Mitch Phillips and passed unanimously to suspend the election rules so that Quentin Johnson would remain Chairman/President, Tyson Murray would remain 1st Vice Chairman/Vice-President, Dean Baker would remain 2nd Vice Chairman/Vice President, William Merkley would be retained as Secretary/Treasurer and Mary Searle would be retained as District Clerk.

2022 Audit Mike Miles presented the 2022 Audit and reported that there were no findings and that they made routine closing entries. Shane Frost made a MOTION that was SECONDED by Greg Witbeck and passed unanimously to approve the 2022 Audit as presented and expressed appreciation to Mary Searle for her work.

2022 Annual Report William Merkley presented an operations summary as well as history information that is included in the 2022 Annual Report. Shane Frost made a MOTION that was SECONDED by Todd Thacker and approved unanimously to approve the 2022 Annual Report as presented and stated appreciation for how well it was done by William Merkley.

Operations Updates Steinaker Reservoir is at elevation 5496.03 with an active capacity of 17,768 acre-feet and 37.39 CFS coming in.. Red Fleet Reservoir is currently at elevation 5571.90 with a total capacity of 10,541 acre-feet with 13.40 CFS coming in.

**Steinaker and
Red Fleet
allotments**

After discussion regarding current storage and prospective run-off, Todd Thacker made a MOTION that was SECONDED by Mitch Phillips and passed unanimously to approve preliminary allotments for Red Fleet at 65% and Steinaker at 75% based on current storage and subject to change when further information about run-off is received.

**Service Canal
Enclosure
Project**

Jordan Oyler reported that a lot of work needs to be done before substantial completion. Mud has made it so they cannot get in to where the connections need to be installed. US Hwy 40 structures on both sides have all the concrete work completed. The screen trash rack needs to be installed. The concrete work is completed on the intake structure on 1500 West and most of the dirt work is done. They are moving a screen to that structure. Turnouts need to be done. All are excavated and they hope to pour floor slabs soon. They cannot get concrete trucks in because of the mud so they are holding it with a track hoe and dump bucket. They are raising bridges and a lot of dirt is being moved. They are still under budget. The last major thing that needs to be done is pressure testing. They need to install 30" manway outlets. After the first two were installed, it was discovered that the 30" and 24" installations would not meet the long-term operating pressure requirements. It will cost \$158,400 for ten blocks to reinforce the outlets to meet the pressure requirements. ISCO and AGRU should cover the cost and BHI is asking for an additional 23 days which would put substantial completion at May 18th. As long as the concrete work is done as engineered, the pressure requirement is guaranteed by AGRU. After looking at historical dates for delivering water, Shane Frost made a MOTION that was SECONDED by Dean Baker and passed unanimously to allow the extension on the project to deliver water by May 18 as long as ISCO/AGRU will pay for the extra concrete work.

**Uinta River
Bifurcation**

Eric Major reported they are focusing on final design and going out to bid for the existing structure. Permitting for the west channel structure will be delayed due to the presence of Ute ladies-tresses. The snow is melting so the survey crew is able to go in and finalize. They are also doing a cultural survey and working on the gate structure. The lateral gates are going up in cost.

**Financial
Proposal**

David Robertson from Lewis Young Robertson & Burningham presented the possibility of imposing impact fees. After discussion, Shane Frost made a MOTION that was SECONDED by Greg Witbeck and passed unanimously to table this discussion until the Board Meeting in May.

**Financial
Statements**

Mitch Phillips made a MOTION that was SECONDED by Shane Frost and passed unanimously to approve the March 2023 financial statements.

Invoices

Shane Frost made a MOTION that was SECONDED by Mitch Phillips and passed unanimously to approve paying BHI \$1,744,514.35; Bowen Collins \$22,418.18; Jones & DeMille \$3,121.27 for a total of 1,770,053.80.

PEHP

After discussion, Shane Frost made a MOTION that was SECONDED by Dean Baker and passed unanimously to approve renewal of PEHP insurance with an increase of 4.5%.

**Hydrology
Report**

William Merkley went over the current conditions on the District website.

Flooding

Orlan Anderson reported on spring flooding concerns. There was discussion about what needs to be done before spring runoff begins. Some suggestions were to make application to the Uintah County Commissioners for assistance, to the Army Corp of Engineers for permits to get heavy equipment into Ashley Creek to remove trees, get permit to get into the Ouray Park river heading, send a strong letter to the Commissioners that we encourage doing something to mitigate the potential problems and declare a state of emergency. The Board asked William to check with companies to get equipment and we will look for operators later. William is also to work with Andrew Dutson at Utah Water Resources for permitting.

Adjourn

Shane Frost made a MOTION to adjourn which was SECONDED by Greg Witbeck and passed unanimously. The meeting was adjourned at 12:55 p.m.